



# Employment Application

Position Applied For: \_\_\_\_\_

Sunrise Bagel & Espresso is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

### Personal

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Are you seeking: Full Time Part Time

Hours available: \_\_\_\_\_ Days available: \_\_\_\_\_

Are you over the age of 16? Yes No 18? Yes No 21? Yes No

Do you have a valid driver's license? Yes No

Are you legally eligible for employment in the United States? Yes No

If offered employment, you will be required to provide documentation to verify eligibility.

Have you worked for Vivlamore Companies or it's subsidiaries (Frontier Supply Company, Regency Fairbanks Hotel, Sunrise Bagel & Espresso) before? Yes No

If yes, when? \_\_\_\_\_ Position held? \_\_\_\_\_

### Background

Have you served in the military? Yes No

Have you ever been convicted of a crime other than a misdemeanor? Yes No

If yes, please describe (conviction of a crime will not necessarily prevent employment).

### Education

Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: \_\_\_\_\_ City/State: \_\_\_\_\_

Number of Years Completed: 1 2 3 4

Diploma: Yes No G.E.D. Yes No

College and/or Vocational School:

Number of Years Completed: 1 2 3 4

School: \_\_\_\_\_ City/State: \_\_\_\_\_

Major: \_\_\_\_\_ Degrees Earned: \_\_\_\_\_

Other Training or Degrees:

School: \_\_\_\_\_ City/State: \_\_\_\_\_

Course: \_\_\_\_\_ Degree or Certificate Earned: \_\_\_\_\_

## Employment

Please list current or most recent position first.

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Position Held: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

## Personal References (List three references, not relatives or employers)

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

## Applicant Statement (Please read carefully.)

I have answered all questions to the best of my ability. If employed, I realize false information or misrepresentation of the facts will be grounds for dismissal. I authorize any necessary inquiries as to my character, reputation, and ability and release those supplying any information from all liability. I understand and agree to the above statement.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Sunrise Bagel & Espresso. I understand that any employment offered is for an indefinite duration and at will and that either I, or Sunrise Bagel & Espresso, may terminate my employment at any time with or without notice or cause.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

If applying for an advertised position, where did you learn of it? Newspaper: \_\_\_\_\_

Friend or Relative: \_\_\_\_\_ Online: \_\_\_\_\_ If on-line which site? \_\_\_\_\_

Other: \_\_\_\_\_